



Arlington Tomorrow Foundation

Board Meeting Minutes

Arlington City Hall, Conference Room A
101 W. Abram Street
Arlington, TX 76010

BOARD OF DIRECTORS OF THE ARLINGTON TOMORROW FOUNDATION February 2, 2016

The Board of Directors of the Arlington Tomorrow Foundation convened in Regular Session on February 2, 2016, at 2:30 p.m., in the Arlington City Hall, Conference Room A, 101 W. Abram Street, Arlington, Texas, with the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted as prescribed by V.T.C.A., Government Code, Chapter 551, with the following members present, to-wit:

Board members:

W. Jeff Williams	§	President
Robert Shepard	§	Vice President
Charlie Parker	§	Secretary
Jimmy Bennett	§	Treasurer
Sheri Capehart	§	Board member
Kathryn Wilemon	§	Board member
Lana Wolff	§	Board member
Michael Glaspie	§	Board member
Absent:		
Robert Rivera	§	Board member

And

Carolyn Montesana	Executive Director
Trey Yelverton	City Manager
Mike Finley	Chief Financial Officer
Molly Shortall	Assistant City Attorney

Christina Weber
Jennifer Wichmann
Ethan Klos
Martha Garcia
Lyndsay Mitchell
Karen Roberts

Attorney II
Director, Management Resources
Treasury Manager
Deputy City Secretary
Principal Planner
Grants Coordinator

I. Call to Order:

President Williams called the meeting to order at 2:35 p.m.

II. Approval of December 15, 2015 Board meeting minutes

Board member Capehart made a motion to approve the December 15, 2015 Board meeting minutes, as amended. Seconded by Board member Glaspie, the motion carried with 8 ayes and 0 nays. **(APPROVED)**

III. Approval of November and December 2015 financial reports

Treasurer Bennett presented the November and December 2015 financial reports to the Board.

Treasurer Bennett made a motion to approve the November and December 2015 financial reports. Seconded by Board member Shepard, the motion carried with 8 ayes and 0 nays. **(APPROVED)**

IV. Discussion of offering the city's non-profit community an Arlington Funders forum co-hosted with City of Arlington Grants Management Office

Carolyn Montesana, Executive Director, presented an overview of the proposal for Arlington Funders Forum, which would provide support for the Arlington non-profit community to help build quality neighborhoods and enhance resources for Arlington residents. A collaborative effort between the City of Arlington Grants Management team and the Arlington Tomorrow Foundation would offer a cohesive effort to help build provide proficiency within our charitable sector. The next steps would be to work on the curriculum, begin contacting potential Forum partners, and coordinate the event in May/June 2016.

Board member Wolff made a motion to move forward with the proposal for Arlington Funders Forum. Seconded by Board member Shepard the motion carried with 8 ayes and 0 nays. **(APPROVED)**

V. Discussion of grant applications and approval of grant awards

Letters of Inquiry:

Carolyn Montesana, Executive Director, reported on the following Letters of Inquiry that were declined by the Arlington Tomorrow Foundation Advisory Committee.

- Down Syndrome Partnership of North Texas
- Make-A-Wish Foundation of North Texas
- WEB Dubois Child Enrichment Center

Board member Wilemon made a motion to accept the Arlington Tomorrow Foundation Advisory Committee's recommendation to decline the above-referenced LOI's. Seconded by Board member Bennett, the motion carried with 8 ayes and 0 nays. **(DECLINED)**

Final Applications:

1. Advocates for Special People, Inc.: \$63,000

Board member Capehart made a motion to accept the Advisory Committee's recommendation to deny request for grant, and suggest other possible alternatives to requestor. Seconded by Board member Wilemon, the motion carried with 8 ayes and 0 nays.

(DECLINED)

2. Arlington Master Chorale: \$15,000

***Board member Glaspie stepped out of the meeting room during voting.*

Board member Shepard made a motion to approve partial grant funding in the amount of \$5,000, as recommended by the Advisory Committee. Seconded by Board member Capehart, the motion carried with 7 ayes and 0 nays.

(APPROVED)

3. Arlington Urban Ministries: \$37,500

Board member Wolff made a motion to approve partial grant funding in the amount of \$10,000, as recommended by the Advisory Committee. Seconded by Board member Bennett the motion carried with 8 ayes and 0 nays.

(APPROVED)

4. Community Partners of Tarrant County: \$8,000

Board member Wilemon made a motion to approve partial grant funding in the amount of \$5,000, as recommended by the Advisory Committee. Seconded by Board member Glaspie, the motion carried with 8 ayes and 0 nays.

(APPROVED)

VI. Executive Director's Report

- a. Continued discussions of general information regarding COA-owned cemeteries as part of the Arlington Tomorrow Foundation Program

Carolyn Montesana, Executive Director, provided an update regarding the question if there were any additional cemetery properties included in the Arlington Tomorrow Foundation's Cemetery Fund. It was confirmed that the 94.042 acres of land, located in the Arlington Cemetery was the only property included in the program.

- b. Grantee update

Carolyn Montesana, Executive Director, provided an update on the progress of approved grant requests, which will be presented on a quarterly basis.

- c. 2015 Annual Report

Carolyn Montesana, Executive Director, presented the 2015 Annual Report to the board.

VII. Future Agenda Items

Carolyn Montesana, Executive Director, reminded the board of the next meeting scheduled for March 1, 2016.

VIII. Adjourn

There being no further business, the meeting was adjourned at 3:32 p.m.

W. Jeff Williams, President

Charlie Parker, Secretary

ATTEST:

Mary W. Supino, City Secretary